

Authority Name and County area	Bubbenhall Parish Council Warwick District
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BANK RECONCILIATION		FINANCIAL YEAR ENDING 31 MARCH 2018	
Prepared by:	Name	Jane Fleming	Date
	Role (Clerk/RFO etc)	Clerk / RFO	
Balance per Bank Statement as at 31 March 2018		£	TOTAL £
List balances on all bank accounts plus petty cash floats at 31 March 2018			
Treasurers Account		22830.13	
Petty Cash Float		0.00	
			22830.13
Less: any unpresented cheques at 31 March 2018: (normally only current account. List date, cheque number & value. Use separate list if needed)			
16/01/18 1102		(£24.84)	
06/03/18 1111		(£80.00)	
28/03/18 1112		(£773.11)	
28/03/18 1113		(£10.00)	
28/03/18 1114		(£193.40)	
			(£1,081.35)
Add: any unbanked cash at 31 March 2018: (List date & amount received)			
		0.00	0.00
TOTAL - NET BANK BALANCE AS AT 31 MARCH 2018			<u>21,749</u>
The net balances reconcile to the Cash Book for the year as follows:			
CASH BOOK (receipts and payments schedule)			£
Opening Balance 1st April 2018			15,858.00
Add: Receipts in the year:			26,915.00
Less: Payments in the year:			21,024.00
CLOSING BALANCE PER CASH BOOK @ 31 MARCH 2018			21,749.00
Must equal total net bank balances above and Section 2 Box 8			

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